



# Town of Washington

Vilas County, Wisconsin

## Minutes

### Town of Washington Board of Supervisors

Monday, November 6, 2023, 5:15 pm, at the Washington Town Hall

Located at 2301 Town Hall Rd

Board Members Present: Jim Egan –Chairman, Carole Linn – Supervisor, Art Granat –Supervisor, Nancy Sobraliski – Town Clerk, and Tiffany Bolte – Town Treasurer. There were 7 other people in attendance.

1. **Call to order:** Meeting called to order at 5:15 pm.
2. **Pledge of Allegiance:** Recited by all.
3. **Verification of Postings:** Sobraliski stated the agenda was properly posted at the Wild Eagle Corner Store, MJ's Wayside, the Town Hall and on the Town's website. Local news media were notified more than 24 hours in advance.
4. **Approval of the agenda to be discussed in any order at the discretion of the Chairman.** Motion Linn, seconded Granat, all voting aye; approved.
5. **Building Code Discussion:** Richard Clem, RC Inspection, was present at tonight's meeting to explain his request for an ordinance on building codes. He indicated the main purpose of the ordinance is to decrease the cost for the homeowner or builder. Mr. Clem explained the sample ordinance he presented to the town previously was inaccurate. The ordinance would apply only to HVAC and electrical inspections of new commercial buildings. It would eliminate the state inspection component as his agency is qualified to provide electrical and HVAC inspections. Mr. Clem cited other municipalities that have adopted the ordinance. He will provide copies of their ordinances to the clerk for further review by the board.
6. **Approval of the previous minutes from October 2, 2023 and Board of Review from October 24, 2023:** Motion Linn, seconded Granat, all voting aye; approved.
7. **Treasurer's Report:** Bolte presented the October 2023 treasurer's report.
8. **Town Foreman Report:** All our trucks are back from repair, new tires were installed on one of the trucks, and the plow truck with the newly installed wing was picked up from Madison the week of October 30. The boat has been winterized and sand mix is ready to go, so the crew is ready for winter; very timely - the crew did plow the roads on October 31 - our first snowfall of the 2023/2024 winter season. Egan received a few phone calls from residents on North Military Rd who reported ruts on the road shoulders and entries onto driveways. Due to the weather conditions and softness of the roads, no action can be taken at this time, but the town crew will grade the areas of concern in the Spring.
9. **Walter E. Olson Memorial Library 2024 Budget Request:** JoAnn Gelling was not available for tonight's meeting; budget for the library will be discussed during the budget workshop.

10. **Short Term Rental Licensing Ordinance Amendment:** The amendments to the ordinance were discussed. Motion Egan to amend Chapter 21 – Short Term Rental Licensing Ordinance, seconded Linn, all voting aye; approved.
11. **Short Term Rental Licensing Fee Schedule:** Recommended fees are \$250 for new applications and \$150 for renewals. Motion Linn to approve the fees as recommend, seconded Egan, all voting aye; approved.
12. **Variance Requests and Fee Schedule:** At the current time, variances are done via email and therefore there is a need to have a formalized permitting process for tracking and retention purposes. Because the approval involves town resources to review the subject property, it is recommended we set a fee for variance approvals. Motion Egan to approve the variance request form and \$100 fee, seconded Granat, all voting aye; approved.
13. **Operator Licenses:** Sobraliski presented new operator license applications for Robert Hallisy, Jr., Jennifer Raatz, Maleea Eggleston, and Griffin Kenning. Applicants have completed the applications and server course, paid the fees, and passed the background check. Motion Egan to approve the operator licenses, seconded Linn, all voting aye; approved.
14. **Budget Workshop:** Sobraliski presented the draft 2024 budget for review. Follow up will be needed for a couple of line items for roads, fire commission dues, and adding a budget expense and carryover budget for revaluations to occur in another 5 years. The final budget will be ready for approval at the Budget Hearing on Tuesday, November 28, 2023.
15. **Topics for Town E-News:** Reminder not to place snow on the roads and to ensure fire numbers are visible.
16. **Approval of Bills:** Motion Granat, seconded Linn, all voting aye; approved.
17. **Adjournment:** Motion Linn, seconded Granat, all voting aye; approved.  
Meeting adjourned at 6:31 pm.

Nancy Sobraliski – Town Clerk  
Approved: 12/04/2023