



Town of Washington

Vilas County, Wisconsin

Minutes

Town of Washington Board of Supervisors

Monday, October 2, 2023, 5:15 pm, at the Washington Town Hall

Located at 2301 Town Hall Rd

Board Members Present: Jim Egan –Chairman, Carole Linn – Supervisor, Art Granat –Supervisor, Nancy Sobraliski – Town Clerk, and Tiffany Bolte – Town Treasurer. There were 16 other people in attendance.

1. **Call to order:** Meeting called to order at 5:15 pm.
2. **Pledge of Allegiance:** Recited by all.
3. **Verification of Postings:** Sobraliski stated the agenda was properly posted at the Wild Eagle Corner Store, MJ's Wayside, the Town Hall and on the Town's website. Local news media were notified more than 24 hours in advance.
4. **Approval of the agenda to be discussed in any order at the discretion of the Chairman.** Motion Linn, seconded Granat, all voting aye; approved.
5. **Approval of the previous minutes from September 11, 2023:** Motion Granat, seconded Egan, all voting aye; approved.
6. **Treasurer's Report:** Bolte presented the September 2023 treasurer's report.
7. **Town Foreman Report:** In the month of September, the crew worked on grading and firelane sign installation. Buoy removal is scheduled to begin after Cranberry Fest. One truck had electronic issues and was repaired and the Town Foreman will check on the status of the plow truck and wing installation. The Transfer Station will begin winter hours on October 13 and remain open on Friday, Saturday and Sunday with no change in hours. One employee on the Town Crew is on a medical leave and should return in 2 to 3 weeks.
8. **ERCLA Donation – Chuck Berg:** Chuck Berg and Jody Voight presented a \$5,000 donation to the Eagle River Chain Buoy Program.
9. **Eagle River Fire Department Budget:** Michael Anderson and Steve Burr were in attendance and shared the 2024 budget. The anticipated expenses for the Town of Washington for fire services in 2024 is \$141,379.86, an increase of \$13,930.68 from 2023. Fire services appropriation is based on property values. Additional services provided by the fire department include CPR and AED certification, fire extinguisher training and a fire extinguisher return program.
10. **Room Tax Ordinance:** Reviewed ordinance as amended – Section 16.06 (C) amended with adding a provision for owner responsibility to provide room tax reports and amounts of room tax payments made by marketplace provider: Motion Linn to adopt the amended Room Tax Ordinance, seconded Egan, all voting aye; approved.

11. **Short Term Rental Ordinance:** The ordinance has been revised nine times due to listening sessions, resident comments, and legal counsel recommendations. Additional recommendations were received prior to the meeting and discussed which include changing the requirement to 7 or fewer consecutive days, adding commercial and/or residential proof of insurance coverage for liability insurance, and code of conduct explanation. Motion Linn to adopt into the Code of Ordinances Chapter 21 – Short Term Rental Licensing Ordinance with suggested revisions and final legal review, seconded Egan, all voting aye; approved.
12. **Residential and Commercial Building Code Discussion:** As discussed in last month's meeting, the Residential and Commercial Building Code Ordinance is under review for possible adoption. The Town of Washington is currently seeking legal opinion.
13. **It is anticipated that motion will be made and seconded to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** Motion Linn, seconded by Egan, all voting aye; approved.
 - a. Review of Employee Handbook
 - b. Review of Employee Performances
14. **Adjourn closed session pursuant to Wis Stat. Section 19.85(1)(c) and return to open session.** Motion Linn, seconded Granat, all voting aye; approved.
15. **The board may consider ratifying any action taken in closed section.** Motion Egan to update the Employee Handbook as discussed, seconded Granat, all voting aye; approved.
16. **Topics for Town E-News:** Additional services performed by the Fire Department, no carcasses at the Transfer Station, approval of ordinances.
17. **Approval of Bills:** Motion Egan, seconded Granat, all voting aye; approved.
18. **Adjournment:** Motion to adjourn Egan, seconded Granat all voting aye; approved. Meeting adjourned at 7:37 pm.

Nancy Sobraliski – Town Clerk
Approved: 11/06/2023