



Town of Washington

Vilas County, Wisconsin

March 2024 Meeting of the Town of Washington Board of Supervisors
Monday, March 4, 2024, 5:15 pm, at the Washington Town Hall

Located at 2301 Town Hall Rd

Visit the town website for more information

town-of-washington.org

Board Members Present: Jim Egan –Chairman, Carole Linn – Supervisor, Art Granat –Supervisor, Nancy Sobraliski – Town Clerk, and Tiffany Bolte – Town Treasurer. There were 7 other people in attendance.

1. **Call to order:** Meeting called to order at 5:15 pm.
2. **Pledge of Allegiance:** Recited by all.
3. **Verification of Postings:** Sobraliski stated the agenda was properly posted at the Wild Eagle Corner Store, MJ's Wayside, the Town Hall and on the Town's website. Local news media were notified more than 24 hours in advance.
4. **Approval of the agenda to be discussed in any order at the discretion of the Chairman.** Motion Linn, seconded Granat, all voting aye; approved.
5. **Approval of the previous minutes from February 5, 2024:** Motion Linn, seconded Granat, all voting aye; approved.
6. **Treasurer's Report:** Bolte presented the February 2024 treasurer's report.
7. **Town Foreman Report:** Training for the new tractor began today and the crew will begin using the equipment when the road limits are lifted. Town Crew installed the Smokey the Bear sign and replaced missing street signs. Due to increased traffic and safety concerns, the intersection of Deerskin and Rangeline Rd will become a 4-way stop and additional signage will be installed in March. Spring is arriving early, so driveway permit activity has increased and winter plowing activity was low this year with four plowing occurrences.
8. **Approval of Fee Schedule – Annual Review:** Granat indicated the dog license late fee be increased to \$10 to match the dog licensing fee. Motion Linn, seconded Egan to increase the dog license late fee to \$10, all voting aye; approved.
9. **Approval of Operator License:** Clerk presented operator license for Sally Hagen. Applicant has completed the application and server course, paid the fee, and passed the background checks. Motion Egan to approve the operator license; seconded Granat, all voting aye; approved.
10. **Approval of Manufactured/Home Community License:** Clerk presented Manufactured/Home Community License Application for Birchwood Estates. Applicant has completed the application and paid the fee. Motion Egan to approve the license; seconded Linn, all voting aye; approved.

11. **Short Term Rental License – Permit Reviews:** Bolte has cross-referenced Vilas County short term rental license records and identified 7 properties not licensed in the Town. Ordinance notification letters will be needed for these properties and Bolte will prepare the letters this month. Resident question on obtaining a list of names of rental properties in the Town. Because the records are public record, the resident was advised to submit a written request.
12. **It is anticipated that motion will be made and seconded to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** Motion Egan to convene to a closed session, seconded Linn, all voting aye; approved.
 - a. **Review of Employee Performances**
13. **Adjourn closed session pursuant to Wis Stat. Section 19.85(1)(c) and return to open session.** Motion Egan to adjourn closed session; seconded Linn, all voting aye; approved.
14. **The board may consider ratifying any action taken in closed session.** Regarding the open position for a highway worker, motion Linn, seconded Granat to offer employment to Bert Harris, all voting aye; approved. Board discussed the annual performance reviews performed by Egan.
15. **Topics for Town E-News:** Brush site, oak wilt, dog license renewal, and summer transfer station hours.
16. **Approval of Bills:** Motion Egan, seconded Granat, all voting aye; approved.
17. **Adjournment:** Motion to adjourn Egan, seconded Linn, all voting aye; approved. Meeting adjourned at 6:50 pm.

Nancy Sobralski – Town Clerk
Approved: 4/16/2024